



Suwannee Valley Electric Cooperative

RIGHT-OF-WAY CONTRACTOR

Table of Contents

Introduction.....	2
Contractor Requirements.....	2
Proof of Insurance.....	3
Maintaining Status on the Vetted Contractor List.....	3
Maintain Insurance Coverage	3
Consistent Passage of Inspection.....	3
Submission Process and Timeline.....	3
How to Submit.....	4
Timeline	4
Addendum	5

Introduction

Suwannee Valley Electric Cooperative (SVEC) is committed to maintaining a safe and reliable network of qualified right-of-way contractors to support our members. To ensure consistency, safety, and quality across all engagements, SVEC has established a vetted contractor list composed of professionals who meet SVEC's qualifications equal to industry standards. Inclusion on SVEC's vetted contractor list does **not** constitute approval, endorsement, or guarantee of work. Being "vetted" means that a contractor has met the minimum qualifications and compliance criteria defined by SVEC.

This package outlines the steps required to apply as well as how to remain in good standing on SVEC's vetted contractor list. Contractors who successfully submit and meet all requirements will be added to our list of vetted contractors that will be publicly available to all SVEC members.

We invite interested contractors to review the enclosed materials carefully and submit a complete application to be considered for inclusion.

Contractor Requirements

To be considered for inclusion on SVEC's vetted contractor list, applicants must meet the following minimum requirements:

Proof of Insurance

Contractors must provide documentation demonstrating current insurance coverage. Contractors are responsible for maintaining active insurance coverage throughout their time on the vetted list. Failure to do so may result in removal from the list.

Proof of insurance must include:

- A Certificate of Insurance (COI)
- Policy numbers and effective dates

Maintaining Status on the Vetted Contractor List

Contractors must meet ongoing standards to remain eligible for SVEC's vetted list. Inclusion on the list is not permanent and may be revoked if requirements are not consistently met.

Maintain Insurance Coverage

Contractors must maintain insurance policies throughout their time on the vetted list. This Updated Certificates of Insurance (COIs) must be submitted upon annual renewal or upon request. Failure to maintain coverage or provide updated documentation may result in removal.

Consistent Passage of Inspection

Contractors must consistently pass SVEC inspections related to safety, workmanship, and compliance. SVEC reserves the right to inspect work performed by vetted contractors at any time.

Important: Any contractor who fails an inspection or demonstrates repeated deficiencies in quality or safety may be suspended or permanently removed from the vetted list.

Submission Process and Timeline

Contractors interested in joining SVEC's vetted contractor list must submit their application materials through the designated portal on SVEC's website: <https://svec-coop.com/contractor-listing/>.

How to Submit

- Upload Required Documentation
 - Proof of Insurance: A current Certificate of Insurance (COI) showing what insurance coverage the business has.
- Confirm Submission
 - Ensure all fields are completed and documents are uploaded before submitting. Incomplete applications will not be reviewed.

Timeline

- Open Submission Period:
 - Applications are accepted over a 2-week period beginning on October 15, 2025. Applications must be received by 5:00 p.m. on October 29, 2025 (No late submissions will be accepted).
 - SVEC will accept submissions annually, with the submission window opening each January beginning in 2027.
- Notification:
 - Contractors will be notified via email regarding their status once the review is complete.

Contractors may be contacted for additional information or clarification during the review process. SVEC reserves the right to request updated documentation at any time.

Addendum

This section provides a visual and descriptive overview of SVEC’s standards for right-of-way. Contractors must adhere to these specifications to ensure compliance, safety, and eligibility for inspection approval.

RIGHT-OF-WAY (ROW) SPECIFICATIONS

It is your responsibility to obtain any required easements and to clear the ROW path to SVEC specifications before lines can be constructed. The ROW shall be 30 feet wide along the approved path of the primary line. Additional easements may be required from other property owners along the path.

- ▶ All vegetation must be cut or trimmed a minimum of 15 feet on both sides of the path staked for the line and poles.
- ▶ Tree stumps must be cut to ground level.
- ▶ ROW must be cut ground to sky with no overhang into the 30-foot easement.
- ▶ No plants or trees can be planted in the ROW.
- ▶ If property is fenced, a 12-foot gate must be provided for SVEC to gain access to the property to maintain the power line. SVEC will provide a lock for its employees to enter the property.
- ▶ After they are cleared, rights-of-way must be inspected and approved by SVEC.

